

## **Complaints Procedure**

St. Patrick's Festival is committed to ensuring that all our communications and dealings with the general public and our supporters are of the highest possible standard. We listen and respond to the views of the general public and our supporters so that we can continue to improve. St. Patrick's Festival welcomes all feedback.

If you wish to give us feedback or make a complaint, you can contact us in writing or by telephone. Please give us as much information as possible, providing relevant contact details.

## Write to:

St. Patrick's Festival Internet House 26 Temple Bar Dublin 2 D02 E838

## Phone:

Tel: (01) 6040090

## **Email:**

E: info@stpatricksfestival.ie

What happens next? If you complain in person or over the phone, we will try to resolve the issue there and then. Similarly, if you complain by email or in writing we will always acknowledge your complaint within 7 days, and do everything we can to resolve it in 21 days. If this is not possible, we will explain why and provide a new deadline.